



**GALESBURG-CHARLESTON MEMORIAL DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING MINUTES**

December 19, 2023 – In-person

Board members present: Linda Behnke, Scott Klien, Bobbi Nigg, Kimber Shaffer

Board members absent: Sara Hough

Staff and guests present: Director Helena Hayes, Kristen Tidd

I. CALL TO ORDER / ROLL CALL

Meeting called to order at 6:26 p.m. by President Klien

II. APPROVAL OF AGENDA

Motion: Ms. Behnke made motion to approve the December 19, 2023 as presented

Support: Supported by Ms. Nigg

Vote/Result: Motion carried

III. PUBLIC COMMENTS / CORRESPONDENCE

Resignation letter from Dennis due to lack of time available to tackle the responsibilities for his role at the library. Final day will be December 22nd.

IV. MINUTES – NOVEMBER 21, 2023

Motion: Ms. Nigg made a motion to approve the Minutes from the November 21, 2023 meeting as presented

Support: Supported by Ms. Behnke

Vote / Result: Motion carried

V. FINANCIAL REPORTS

a) November 2023

Discussion:

- Director Hayes called attention to bank balances and last page of the report, pointing out the information related to investments to breakout the memorial fund, building fund, unrestricted, etc.

November 2023 Financial Report was reviewed and placed on file for the auditors.

VI. Library's Directors Report

Discussion:

- More than 100 people for the "Christmas with 'Gators'" and all in attendance really enjoyed it.

- Director Hayes to apply for a grant for summer programs and to support advertising to get community interest.
- Roof is done and they were amazing!
- Remodel update will be coming in January. Director Hayes emailed but is waiting for a reply.
- More VOX books have arrived, waiting for Sue to catalog.
- Audit is done, turned in, and presumably filed. Copies provided to Board members.

VII. CONTINUING BUSINESS

VIII. NEW BUSINESS

a) Merry Christmas, Happy Holidays, and Happy (& Safe) New Year!

IX. MEMBER ROUNDTABLE

- Ms. Nigg is happy to have her daughter home from college through the 16th of January.
- President Klien's daughter is home through January 6th.

X. NEXT MEETING **January 16, 2023 @ 5:30 p.m.**

XI. ADJOURNMENT Meeting adjourned at 6:50 p.m. by President Klien